



transition society  
shelter, guidance, & hope  
for women & children fleeing violence

## Volunteer Position – Board Member Dixon Transition Society

**Vision:** Women and children are free from violence

**Mission:** To raise awareness about and to provide a continuum of services including safe housing, support, counselling and education for women and children impacted by violence.

**Position Description:** As a member of the Board of Directors you will: provide governance leadership on Dixon Transition Society's mission, strategic plan, and finance; be a voice for change and increase Dixon's profile in the community; increase Dixon's impact by creating strategic connections and fundraising; act in a position of trust for the community. Board members have a moral, legal and financial responsibility to all our stakeholders to direct and protect the interests of the organization.

### Skills and Qualifications:

- Passionate about ending violence against women
- Minimum 7 years of experience in your related field
- Leadership and management experience
- Governance experience and experience serving on other non-profit Boards
- Excellent communication skills
- Willingness to use your special skills to the benefit of the organization
- Willingness to learn and grow
- Willingness to use your sphere of influence to further Dixon's cause
- Ability to support Board's fundraising activities
- Ability to commit to the time required
- Ability to work effectively with others

Complementing competencies identified by the Board are in the areas of Finance and Accounting, Law and Legal services, Construction/Property Management, Business and entrepreneurship.

**Time Commitment:** Approximate time commitment is 5 hours per month. Approximate breakdown includes:

- Nine Board meetings, 3 hours per meeting for prep and attendance
- Four Committee meetings, 2 hours per meeting for prep and attendance
- Attending community and fundraising events, 8 hours per year
- Minimum 2 years commitment required

**Dixon Transition Society**  
suite 204, 2101 holdom avenue  
burnaby, bc V5B 0A4  
dixonsociety.ca



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### **Other Requirements**

Applicants must be willing to provide proof of identity and, upon request, references

### **Meeting Location**

Burnaby, BC

### **Benefits & Recognition**

- You will contribute to social change and to the fight to end violence against women
- You will gain valuable experience in governance and enhance your network and knowledge in a number of different fields
- You will benefit from scheduled trainings and professional development that Dixon Transition Society provides for its Board members.

Please email cover letter and resume to [director@dixonsociety.ca](mailto:director@dixonsociety.ca)

Questions? Please contact Pany Aghili, the Executive Director at 604-433-4165 or email [director@dixonsociety.ca](mailto:director@dixonsociety.ca)

**Transition House**  
T 604.298.3454  
F 604.298.2647

**Wenda's Place**  
T 604.298.6046  
F 1.888.501.7976

**Family Counselling**  
T 604.433.7380  
F 604.677.8238

**STV Counselling**  
T 604.298.2549  
F 604.298.2647

**Donations**  
T 604.433.4191  
F 1.866.290.9044

**Administration**  
T 604.433.4165  
F 1.866.290.9044