

Clinical Counsellor Full Time

Dixon Transition Society is looking for an experienced clinical counsellor to provide counselling services to clients who meet the following criteria: low income, residents of Burnaby, have children or are in a significant way involved in raising children. As the sole staff in this program, the counsellor will be responsible for running the program. Majority of referrals are from the social workers of Ministry of Children and Family Development. Our clients are women, men, adolescents, couples and families

Duties and Responsibilities:

- Assesses individuals, couples, or families with respect to suitability for the program.
- Carries out counselling sessions using a skills and techniques appropriate to clients' needs.
- Participates in case discussions with immediate supervisor or clinical supervisor where appropriate.
- Keeps records as per funders' requirements and specifications and operational requirements identified by supervisor
- Prepares reports for funding agencies as per funders' requirements and specifications and operational requirements identified by supervisor
- Provides advocacy and support to clients when appropriate.
- Maintains contact with other agencies providing services to the community by attending conferences, meetings and related activities.
- Maintains up-to-date professional knowledge and relevant legislations or policies pertaining to her/his field of work
- Adheres to the BC Association of Clinical Counsellors-(BCACC) code of ethics
- Accesses training annually and clinical supervision an average on a quarterly basis
- Maintains client statistics for reporting purposes and provides monthly and annual report to the Executive Director
- Attends scheduled staff meetings and events and conferences hosted by DTS
- Maintains knowledge of DTS Policies and Procedures by reviewing the Policy and Procedures as well as the Counselling Program Guidelines annually and on as needed throughout the year
- Maintain confidentiality of DTS information and clients as per the confidentiality agreement.
- Performs other related duties as required.

Education, Training, Experience

This position requires an individual who:

- Possesses a Master's Degree in Counselling or an equivalent combination of education, training, and experience
- Possesses 3 years of experience in providing individual, couple, family and group counselling
- Registered with BCACC as a Clinical Counsellor
- Trained in a number of therapeutic modalities
- Knowledge of systems of oppression and their impact on clients

Skills and Abilities

This position requires an individual who possesses:

- Crisis intervention skills and conflict resolution skills;
- Excellent oral and written communication skills;

- Excellent organizational and time management skills;
- Ability to work with minimum supervision while working in a team setting;
- Ability to deal with others compassionately and non-judgmentally;
- Ability to self-assess, and to seek support and training as required;
- Ability to work effectively under pressure and/or stressful situations
- Knowledge of and ability to work with different software including Word, Excel, outlook, Power Point, web based emails, databases and search engines.
- Physically able to carry out the duties of the job

Required:

- Criminal Records Check
- The First Aid Certificate including Infant CPR

Day & Hours of Work: Weekdays (some evenings as per operational requirements)

Union Agreement: HSA Professional Bargaining Association

Pay: Wage grid 12

Start date: Last week of June no later than June 28th, 2017

Send cover letter and resume in one pdf document to admin@dixonsociety.ca

